

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Elwood Public Library
Regular Meeting
March 11, 2024
4:30 PM

CALL TO ORDER

President Glenn Eddleman called a regular meeting of the North Madison County Public Library Board of Trustees to order on March 11, 2024 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Glenn Eddleman, Mike Bomholt, Janet Stover, Kathy Small, Larry Watson, Lisa Hobbs and Kenny Giselbach. Also in attendance was Jamie Scott, Director and Sheri Wallace, Administrative Assistant.

CONSENT AGENDA

Kathy Small moved to approve the consent agenda. Janet Stover seconded and the motion carried. The members signed the minutes and claims register. Treasurer Kenny Giselbach signed checks.

OLD BUSINESS

Pavilion Lighting-Summitville

Director Scott met with Trent from Nugent Electric about the lighting in the Pavilion at Summitville. It was decided to install a wired security camera with motion sensor lights in the same place as our previous outdoor light.

NEW BUSINESS

Leave Without Pay-Personnel Policy

Director Scott would like change the Leave Without Pay policy as follows:

Part-Time Employees on Leave Without Pay do not accrue Sick Leave.

Larry Watson moved to accept these changes. Kathy Small seconded and the motion carried.

Elwood Lawn Mower Issue

The Lawn Tractor at Elwood has been in the shop since last September. We are waiting on a new mower deck that is supposed to be in April 5. Director Scott will speak with Bendle's about options and programs. We will also get bids on having a company come mow for us. The board will visit this issue after we receive additional information.

Occupancy Sensors for Restrooms

Stacey Jones, Manager of Frankton Community Library, has received a request for Occupancy Sensors on the restroom lights. Director Scott received a quote from Nugent Electric for \$1405.00 to install these sensors in all restrooms at all locations. The Board declined to move on this issue.

Internal Controls Review

Internal Controls were reviewed. Staff will review Internal Controls at the May In-Service. There has been a request for TShirts of a Marvin Crim painting. Larry Watson moved to charge \$2.00 over the cost of the TShirt. Janet Stover seconded and the motion carried.

ADDED Conrad’s Seal Coating

We received quotes from Conrad Dautrich to coat each of our parking lots. Elwood is \$5,982.00. Frankton is \$1,780.00. Summitville is \$1,780.00. The total is \$9,520.00. Lisa Hobbs moved we accept this quote. Mike Bomholt made a second and the motion carried.

Directors Report

We are cooking other libraries items and we are going to stop. At the May InService we will train staff and set up guide lines. The restrooms at Elwood are locked. The restrooms in the children’s area have signs on the door to ask staff before using because they can not be locked from the outside. We have had a woman staying in the children’s restroom for 45 minutes to an hour at a time. We have had vaping, vandalism and possible drug use. Lights on the canopy at Elwood were not working. We had a ballast burn up. Trent from Nugent is converting that to LED. The Wendell Willkie memorial is going to stay where it is. Sheri Wallace will be retiring August 30, 2024. We have a staff member interested in her position.

Public Comment

Mike Bomholt thanked Director Scott and Sarah Huffman for speaking at the Optimist Club luncheon. They did a wonderful job promoting the library in a professional manner.

Adjournment

President Eddleman adjourned the meeting by consent.

Kathy Small, Secretary
