

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Elwood Public Library
January 13, 2025
Immediately following Board of Finance meeting

CALL TO ORDER

President Glenn Eddleman called a regular meeting of the North Madison County Public Library Board of Trustees to order on January 13, 2025 immediately following the Board of Finance meeting.

CALL FOR QUORUM

Present were members Mike Bomholt, Glenn Eddleman, Kenny Giselbach, Lisa Hobbs, Kathy Small, Janet Stover, and Larry Watson. Also in attendance were Director, Jamie Scott and Administrative Assistant, Sarah Huffman.

CONSENT AGENDA

Kathy Small made a motion to approve the consent agenda. Janet Stover seconded and the motion carried. Treasurer Kenny Giselbach signed checks and submitted the 100-R filing prior to the meeting.

PERSONNEL

Director Scott informed all present that four candidates had been interviewed for the Frankton Branch Manager position. Two offers had been extended to interviewees for the manager's position. One interviewee declined the offer, and she had not heard back from the other. She will continue to search for candidates and has reposted the job on the website and social media.

Director Scott also informed the board members that one of the candidate's that interviewed for the branch manager position, Alexis Wiggers, will be starting as a part-time clerk at the Elwood branch.

OLD BUSINESS

No old business to address.

NEW BUSINESS

Resolution to Transfer Appropriations- PERF

Secretary Kathy Small read the Resolution to Transfer Appropriations for PERF. The resolution states that \$1300 be moved from Employee Benefits to Employer Contribution PERF. Larry Watson inquired why this was not moved in December. It was explained that the most recent 2025 PERF payment posted in 2024, so bookkeeping needed to be updated to reflect that posting. Kathy Small moved the Resolution be adopted as read. Mike Bomholt seconded and the motion carried.

Personnel Policy

The members of the board were consulted about procedure and policy regarding contract, seasonal, and temporary employee's benefits. From May 2024 through August 2024, a

seasonal employee was paid for holiday wages. As of the employee's return in November 2024, they did not receive holiday pay. The board discussed the entitlements of full-time, part-time, pages, contract, seasonal, and temporary employees. It was agreed that only employees that work 20 hours per week consistently will qualify for benefits. The policy will be amended for the February 2025 meeting with date of change as of January 13, 2025.

Lisa Hobbs made a motion to pay Danielle Tate for holiday backpay as of November 2024 and moving forward for the duration of her employment with NMCPLS. Kathy Small seconded and the motion carried.

Service Fees

Director Scott shared that there has been patron interest in adding sweatshirts and hoodies to the items able to be purchased from the Marvin Crim Painting collection. It was determined that Jamie will create a margin of markup moving forward for any new items added. This will allow price changes and markups to be created within a board approved threshold. This will be presented at the February meeting.

In the interim, Larry Watson made a motion to approve the \$26 sale price of a sweatshirt to satisfy immediate need. Janet Stover seconded and the motion carried.

Library Closings

As per suggestions made at the November Board Meeting, the Library Closings were updated to remove the word "holiday". Also, In-Service dates for May and November were moved to the third Wednesday of the month. Kathy Small made a motion to approve the changes as presented. Lisa Hobbs seconded and the motion carried.

2024 Program Statistics

Based on time and preparation, Director Scott requested that this be continued at the February Board Meeting. Lisa Hobbs made a motion for a continuance of 2024 Programming Statistics. Kathy Small seconded and the motion carried.

Directors Report

Director Scott passed around the updated version of "The Big Four" painting from Marvin Crim. The update included a more accurate paint color of the train.

Public Comment

There was no public comment.

Adjournment

President Eddleman adjourned the meeting by consent.

Kathy Small, Secretary
