

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Elwood Public Library
Regular Meeting
May 13, 2024
4:30 PM

CALL TO ORDER

President Glenn Eddleman called a regular meeting of the North Madison County Public Library Board of Trustees to order on May 13, 2024 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Glenn Eddleman, Mike Bomholt, Janet Stover, Kathy Small, Larry Watson, Lisa Hobbs and Kenny Giselbach. Also in attendance was Jamie Scott, Director, Sheri Wallace, Administrative Assistant, and Sarah Huffman, Adult Services Manager.

CONSENT AGENDA

Kathy Small moved to approve the consent agenda. Larry Watson seconded and the motion carried. The members signed the minutes and claims register. Treasurer Kenny Giselbach signed checks.

OLD BUSINESS

Summitville South Pavilion-Open House, Donation of Benches and Grass

Director Scott invited all the Trustees to the Ribbon Cutting on June 1 at 3:30 p.m. Mr. Hazelbaker will be in attendance. Carolyn Lambertson's family donated two memorial benches for the patio. The new grass is growing. The electrical and the railing are the last things that need to be fixed. The door to the patio is working well.

Hazelbaker Covered Patio Policy

Director Scott would like to add the covered patio to the current Meeting Room Policy for the Ralph E Hazelbaker Library. Other additions are as follows: Section II B. *Groups of no more than 50 people can reserve the covered patio. J. illegal substances, candles and other fire lit materials are prohibited. K. Cooking/baking/grilling facilities are not available and not allowed. All food products used for the meeting are to be prepared offsite.* Section III B. *\$30.00 deposit* Section IV A. *Returning tables and folding chairs to their original location. G. Remove overhead projector and television. Add digital projector, and smart tv for meeting room use only. Digital projector Covered Patio Hours Monday-Saturday 9:30 am to 7 pm.*

Janet Stove moved to accept these changes as read. Mike Bomholt seconded and the motion carried.

NEW BUSINESS

Bank Transfer for Operating Fund

Director Scott would like to transfer \$100,000.00 from the investment account at First Farmers Bank and Trust to Star Financial Bank to cover June operating expenses. Kenny Giselbach moved to transfer these funds. Lisa Hobbs seconded and the motion carried.

Health Insurance Renewal

Our Health Insurance Renewal for 2024-2025 is a 10.7% increase and Life Insurance for full time employees is a 6.89% increase.

Yearly review of Internet Policy and Wireless Internet Policy

The Wireless Internet Policy was reviewed and no changes were made. Director Scott would like to remove the following items from the Public Access Computer Policy: *Require the use of acceptable identification for anyone using the Internet at the library. This card must be renewed in order to continue computer use after its one year expiration. Change one-hour time limit to three hour. Remove if no one is waiting to use the computer, the patron may begin increasing his or her time in fifteen (15) minute increments for a maximum of two (2) hours total. The NMCPLS offers laptop computers for checkout. Teenagers wishing to access the teen-rated programs on these machines must have a library card, other approved age verification, or written parental consent on file.* Kathy Small moved to accept the changes to the Public Access Computer Policy. Lisa Hobbs seconded and the motion carried.

Elwood Public Library

- a. Painting and Repairing Soffits, Porches and Dormers
- b. Repairing Guttering and Downspouts

Director Scott received a quote from Pridemark Construction to pressure wash, repair soffits, and paint for \$17,166.00. Gutter and downspout repair will be \$7,054.00. The total quote is \$24,220.00. Mike Bomholt made a motion to accept the quote from Pridemark Construction. Kathy Small seconded and the motion carried.

Directors Report

On May 1 we held an in-service and focused on the Patron Behavior Policy and book complaints. Aspen is the new Evergreen Indiana catalog. It seems to offer a lot more information and be easier to use. We have a new WIKI on our new website for staff training. Cartoonist Deon Parson will be back to do another program on June 21st.

Public Comment

Mike Bomholt thanked Sheri Wallace and Sarah Huffman for their hard work and dedication to the library.

Adjournment

President Eddleman adjourned the meeting by consent.

Kathy Small, Secretary
