

NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Elwood Public Library  
Regular Meeting  
December 9, 2024  
4:30 PM

CALL TO ORDER

President Glenn Eddleman called a regular meeting of the North Madison County Public Library Board of Trustees to order on December 9, 2024 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Mike Bomholt, Glenn Eddleman, Kenny Giselbach, Kathy Small, Janet Stover, and Larry Watson. Also in attendance were: Director, Jamie Scott Administrative Assistant, Sarah Huffman and Adult Services Manager, Wendy Rivera.

CONSENT AGENDA

Larry Watson moved to approve the consent agenda for November and December. Kathy Small seconded and the motion carried. The members signed the minutes and claims register. Treasurer Kenny Giselbach signed checks.

PERSONNEL

Director Scott shared with the Board of Directors that Branch Manager, Stacey Jones, had put in her two weeks' notice. Her last day was November 22, 2024. A new job listing has been posted.

OLD BUSINESS

Nominating Committee

Mike Bomholt made a motion to continue members and officers for the following year. Kenny Giselbach seconded and the motion carried.

Glenn Eddleman, President  
Larry Watson, Vice-President  
Kenny Giselbach, Treasurer  
Kathleen Small, Secretary  
Janet Stover, Asst. Treasurer  
Lisa Hobbs  
Michael Bomholt

NEW BUSINESS

Transfer of Appropriations Resolution

Secretary Kathy Small read the Resolution to Transfer Funds Within the Library Operating Fund Major Category. Kathy Small moved the Resolution be adopted as read. Janet Stover seconded and the motion carried.

Frankton Petty Cash Custodian

With the absence of a branch manager at Frankton, a temporary custodian needs to be appointed for necessary purchases. Larry Watson made a motion to make Jamie Scott the interim custodian of the petty cash for the Frankton branch. Mike Bomholt seconded and the motion carried.

#### Library By-Laws

The Library Bylaws were reviewed. Kathy Small moved that the existing by-laws remain unchanged. Kenny Giselbach made a second and the motion carried.

#### Libraries Transform Communities Grant

Wendy Rivera presented the two grant opportunities that she has been preparing for submission. The grant is supported by ALA for small and rural communities to make them more accessible. Wendy stated that there is a \$10,000 award and a \$20,000 award. She will be applying for both to increase the opportunity for library improvements for all and especially those with ambulatory impairments. The application for the \$10,000 award would include improvements to the North entrance that would make it more accessible. This includes raising the curb to be parallel with the entry doors, and creating a new ADA compliant ramp to the West (\$4,690). This would also include an additional handicap parking spot, a curbside service parking spot, and all the necessary signage. Finally, this would include the electrical additions (\$1,500) and installation of an automatic door for the meeting room (\$3,800).

The second submission for the \$20,000 award would include all of the aforementioned improvements in addition to automating both restroom doors in the entry (\$11,480). A more accessible water fountain would also be installed with lower faucets and a water bottle fill station (\$2,744).

#### Leave Without Pay-Employee Karen Larimore

Director Scott shared with the Board that Karen Larimore had requested leave without pay on November 4, 2024. Director Scott under policy granted 30 days of leave without pay. She is requesting the Board to grant six months of leave without pay for Karen as she continues to navigate her medical situation. Kenny Giselbach made a motion to grant leave without pay through May 5, 2026 if necessary. Mike Bomholt seconded and the motion carried.

#### Director's Report

Director Scott shared that she has been spending a lot of time at the Frankton branch, overseeing daily operations, as well as refreshing training for the current staff until a new manager is hired.

Director Scott also made the Board aware of a gas leak from one of the furnaces at Frankton that occurred on November 12<sup>th</sup>. Director Scott was working at the branch and she and staff recognized a smell of gas from the furnace room. Police, Fire, Centerpoint Energy Gas Company, and Vasey Commercial were dispatched. Vasey determined a valve leak from the one furnace that has yet to be replaced. It was repaired, and a quote to replace the furnace will be obtained in the spring.

Public Comment

There was no public comment.

Adjournment

President Glenn Eddleman adjourned the meeting by consent.

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Kathy Small, Secretary

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